

Board of Governors

Annual Report to Parents

2012/2013



JMPS
JONES MEMORIAL
PRIMARY SCHOOL



Dear Parents,

As the Chairman of Jones Memorial Primary School Board of Governors I am proud to present to you the School's Annual Report for the year 2012/13. This was another busy year with many enriching and rewarding activities planned for the children.

The school continues with its high quality teaching and learning with a wide range of learning opportunities provided by the staff for the holistic development of each child.

I would like express my appreciation to Mrs Isherwood and all the staff for their commitment and dedication to the school.

We are fortunate in having such a dedicated and talented staff to work with our children and I thank them, on behalf of the Board of Governors, for all the effort they put into providing a stable and stimulating environment in which our children may grow.

I am pleased to report the successful appointments made for the ASD Unit. The school has worked hard to establish an ethos of inclusion and I thank Mrs Quigley and Mrs Foster in the Unit for their dedication and commitment. My hope is that the Unit will continue to grow and become a centre of excellence for the community. I wish to thank the Western Education and Library Board for their support and assistance in the very high quality work of the Unit.

I also must thank you, the parents, and the members of the Board of Governors for the on-going and generous support for all the activities engaged in by the school and I look forward to your continued interest and support for our work. I commend this report to you.

Yours sincerely,

Mr R Forde
Chairman

Introduction

The Board of Governors is pleased to present this, the Annual Report, to parents. This report covers the school year 2012-2013 and we believe that it gives a very encouraging picture of the life of the school, the attainments and achievements of our children and the discharge of duties.

Period of Office: January 2010 – June 2014

Who are the governors?

Chairman	Mr R Forde
Hon. Secretary	Mrs S Isherwood (Principal)
Representing Transferors	Rev A Barrett Mrs A Beattie Mrs D Wilson Mrs R Hamilton
WELB	Mr D Graham & Mr R Forde
Parents	Mr A Evans Mr S Fallis
Teachers' Representative	Mrs E Topping
Principal (Non-Voting)	Mrs S Isherwood

What are their main responsibilities?

The Governors are ultimately responsible for the overall management of the school.

Some of the responsibilities include:

1. The oversight of the curriculum
2. Selection of staff and other personnel responsibilities
3. Admission Policy
4. School Maintenance
5. Implementation of new legislation
6. Fostering links with local community and pursuing the objectives of PDMU

During the school year 2012/2013 the Board of Governors met regularly through the year on a formal basis. In addition to this the Governors were also involved in informal discussions and attendance at many school functions. Some of the main issues dealt with at the Governors' meetings during 2012 -2013 are noted below:

- Annual Report
- L.M.S. Financial Procedures and their operation
- Open Enrolment Procedures and Admissions Criteria
- Staff Appointments (Teaching)
- Managing Attendance

Staff

Enrolment at 1st September 2012 = 180

Teaching Staff

Principal

Mrs S Isherwood B.Ed (Hons), PGCE, MSc, PQH (NI)

VP / Y7

Mrs R Bailie B.Ed (Hons) PQH (NI)

Y6

Miss Y Sheerin B.Ed

Y5

Mrs A McGee B.Ed (Hons)

Y4

Mrs L Emerson B.Mus (Hons) PGCE

Y3

Mrs A Brown BA Hons, PGCE, MSc
Mrs J Sunderland B.Ed (Hons)

Y2

Mrs E Topping Cert Ed
Mr C Hannigan B.Ed (Hons)

Y1

Mrs C Elder B.Ed

Y1/R

Miss Stacey Lawson B.Ed (Hons)

SENCO

Mrs A Brown BA Hons, PGCE, MSc

ASD

Mrs L Quigley B.Ed (Hons)

Music Specialists

Mr D Swain, Mrs D Liggett, Miss L Molloy and Mr S Magee

Ancillary & Auxilliary Staff

School Secretary

Mrs B Gordon

Classroom Assistants

Mrs Y Bowles, Mrs C Farrelly, Mrs L Jones, Mrs C Doherty, Mrs K Donaghy, Mrs Y Foster and Mrs J Balfour.

Cook-in-Charge

Mrs A Rowley

Caretaking Staff

Mr O Graydon, Mrs M Johnston, Mr D Convey & Mrs K Curran

Supervisory Assistants

Mrs B Gordon, Mrs J Balfour, Mrs K Donaghy and Mrs S Johnston

Staffing

Mrs Y Foster became the classroom assistant for Mrs Quigley's ASD Unit and Mrs Quigley took up appointment as the ASD Class Teacher. The school committed some additional money to providing teaching assistance for P1/ Reception, which was provided by Miss S Lawson. The school greatly appreciates the contributions of the support staff across the school setting.

Mr Hannigan covered Mrs Topping's sick leave from January 2012- June 2013 and Mrs Sunderland covered the post left by Mrs McKane in Y3.

Staff Development

Work was undertaken in the following areas:

- Numeracy- new planning for differentiated group work
- Literacy- review of planning for reading
- Training in the management of children on the Autistic Spectrum
- Training in the Understanding of Literacy Difficulties.
- Training in the Assessment of the Cross Curricular Skills-Communication & Using Mathematics

Additional time was spent in the effective use of data and analysis of children's academic performance. The use of data in both Numeracy and Literacy in order to tackle underachievement, bring about improvement and setting targets is now a major part of school life and our development plan. Self evaluation, which promotes independence as well as providing an important tool for the teacher in monitoring progress, is encouraged.

The Standard of Teaching in the School

Teaching in the school is generally of a high standard and is monitored regularly through planners, classroom observations, displays and pupils' work. Teachers are encouraged to ensure they cater for the range of ages and abilities in their classrooms, ensuring that all children are challenged appropriately. Learning outcomes, success criteria and the use of planning boards are all now used extensively in classrooms.

Staff Professional Development

As promoters of lifelong learning, Jones Memorial Primary School encourages staff development at all levels to engage in appropriate professional development.

Needs are identified through PRSD discussions and informal discussions between Principal and staff or through discussions at SMT level.

All staff development needs are considered in line with the school development plan and the Principal will attempt to accommodate and actively encourage development if it is seen to enhance the school provision.

Teachers attend relevant courses organised by CASS, RTU and other professional bodies. In the past year, all teachers have completed Understanding Literacy Difficulties Training and 1 teacher has been accepted on to the accredited course 2013-2014.

School Development Plan

JMPS continues to work towards achieving the targets set out in the School Development Plan. The school has collated a new School Development Plan which covers the period to 2012/15. The plan has been written following the requirements of the Department of Education and may be viewed upon request. The School Development Plan assists schools in prioritising areas for improvement, through the process of self evaluation and is a legal requirement for all schools. Senior management and subject co-ordinators monitor and evaluate the curricular work of the school, with governors being kept informed of achievements.

Behaviour & Discipline

All teachers are regularly reminded of the school discipline policy which was given to all parents during the year and is available from the office. This policy demonstrates that discipline is first and foremost the responsibility of the class teacher. At the beginning of the year all classes draw up agreed classroom rules and discuss consequences for those who break the rules. The school adopts a positive approach to behaviour, reinforcing the good and giving praise whenever possible. Rewards using the traffic light system, and visits to the Principal for certificates all have an important role in reinforcing this concept.

The work of our solution focused teacher (paid for through LMS Funding) helps us deal very effectively with repeated bad behaviour, bullying or any social problems facing a child which can impact on their behaviour.

Child Protection

A policy for Child Protection is in place and has been circulated to parents in the school Pastoral Care Pack each September, on the child's entry to school, and in subsequent years. It is also available on the school website in the policies section. The school policy takes account of the most recent directives from DENI, circular 2003/13.

New staff received training from Mrs Isherwood, the designated teacher.

All parents and volunteers helping out in any capacity undergo the vetting procedure.

A personal safety programme is included in the curriculum at all levels.

Policy documents for Pastoral Care, Behaviour, Anti-bullying, Drugs Education and Safe Handling are also in place.

Educational Visits 2012-2013

In order to provide stimulation for learning across the curriculum classes took part in a range of educational visits.

Year One & Reception – Tescos, Library and Holy Trinity PS

Year Two – Road Safety Walk

Year Three – Road Safety Walk, Holy Trinity PS

Year Four – Road Safety Walk, Cinemobile, the American Folk Park in Omagh, Enniskillen Museum, Crom Castle for an Environmental Study and several walks around our school area. They also visited the Agriculture College.

Year Five – Lakeland forum, Cinemobile, Ulster American Folk Park Omagh, CAFRE, a trip to Enniskillen and to Drummeel. The Fire Brigade came along to discuss safety and the children went on the Water Bus when it visited the school.

Year Six –Enniskillen Museum, Cinemobile, South West Acute Hospital, St Patricks Day Parade, Killyhevlin Hotel for Townlands Project, Portora Royal School for a Secondary School Experience Day, Crooke Park, Lakeland Forum. Pupils sang and played instruments at Drumclay Nursing home. The children went on the Water Bus when it visited school.

Year Seven – A Victorian Christmas at Enniskillen Library, Cinemobile, Lough Erne Golf Resort, A Solar System Activity at Enniskillen Library, Share Centre – “Keeping Safe” programme, organised by the PSNI. The children went on the Water Bus when it visited school.

Educational Visits

Pupils in Y7 also had a 4-day residential in the Manchester where the main focus was the reinforcement of the World Around Us Curriculum. Places visited included Alton Towers, National Sealife Centre, Northern Museum and Bolton Wanders Stadium Tour. The children benefited from these experiences and a good time was had by all. We acknowledge and are thankful for the support and care provided by Mrs Bailie, Mrs Bowles and Mr Hannigan during the week away.

Visitors to School:

During the year, we had regular contact with numerous individuals to help develop the curriculum within the school. Special thanks must go to those speakers who shared their wealth of knowledge and experience with the children in their classes. We all benefited from local expertise!

Local church leaders - Rev Barrett, Rev Cupples, Rev Woods, Mr S Balmer, Mr J Gawn and Mr J Graham came faithfully throughout the year to lead assembly. Additionally the school was able to avail of the Crown Jesus Ministries twice during the year

and they entertained pupils from Rec – Y7. Miss Kay Elliott visited the school in the second term to carry out a program of work with Y7 called Bible Explorer. Y7 undertook a program of ‘Keep Safe’ from Leslie Ward PSNI.

We are always delighted to welcome new faces to support our delivery of the Curriculum and Year 2 were all very keen to have their teeth examined by our local dentist, Mr Hamill. We extend our thanks and appreciation to him.

The West Midland Children’s Theatre visited the school and presented “The Wizard of Oz” to all pupils. The Kinetic Theatre Company visited the school with their science programme and M&M Productions performed ‘The Railway Children’.

The Book Fair paid an annual visit with many parents supporting the school and especially their children through the purchase of books.

An interactive science workshop by “Cahoots,” provided children from Years 5 – 7 with Practical Maths activities.

School Building

WELB funded a refurbishment of the ASD unit. Emergency repairs were completed as required.

Security

The following measures are in place to ensure the safety of pupils and staff.

- Security cameras and a remote release button on the main entrances.
- Security fencing and gate at playground area.
- Burglar alarm
- emergency evacuation drills were conducted each term, with emergency systems being tested weekly;

Visitors, including parents, are required to report to the school secretary on entry to the premises at all times during the school day.

School And Community

The clergy and church youth workers continue to attend weekly morning assemblies and other special events. The Governors are grateful for their interest and support.

We continued our tradition of having all pupils participating in whole school year productions. These lasted for over an hour and were of a very high standard. Parents were appreciative of the work undertaken by the staff. The children also invited family members to their individual class assemblies throughout the year.

Once again the school had a very successful year at the Fermanagh Feis. The choir children came third for singing in their class. This was an excellent

achievement.

Work Experience/ College Placements

Students from the following establishments spent a period of time in the school.

Schools

Willowbridge School
Devenish College
Collegiate Grammar School
South West College

School Book Fair

The Book Fair was held in November which resulted in £700 worth of free books being provided for the school. By purchasing these quality resources for your own child, you are also supporting the school.

Thanks

The children must be congratulated for their hard work and achievements over the year. However, none of this would have been possible without the dedication, commitment and professionalism of the staff and the co-operation and support of the parents. Appreciation is also expressed to the non-teaching staff for their significant contribution to the smooth running of the school.

Sporting Events

Tag Rugby at Enniskillen Rugby Club, Omagh and Enniskillen. Girls’ Hockey tournaments at Irvinestown. Athletics Competition at Mallusk. Key Stage 2 (P7) children received Soccer and Rugby Coaching from outside agencies.(P7). All pupils from Year 5-7 took part in swimming lessons at the Lakeland Forum during school hours.

Schools Community Relations Programme

Inclusion, tolerance and co-operation have always been key values in JMPs and cross- community contact schemes continued during the year funded by Fermanagh Trust. Once again pupils, parents and staff benefited from a joint programme of activities involving the whole school from Holy Trinity, Lisbellaw and Enniskillen Integrated.

Additional Needs

Mrs A Brown continued in the role as Special Educational Needs Coordinator (SENCO) in 2012/13

Her role is to identify children who have an additional educational need and liaise with class teachers, parents and outside agencies to ensure adequate provision and to supply and maintain appropriate documentation.

Mrs Brown works alongside the Special Needs classroom assistants and provides ongoing support. The Guided Reading programme was delivered to small groups of children in P3-7 children who received additional assistance with literacy skills. The school works with a WELB psychologist, WELB Peripatetic service, Children's Inter-Disciplinary Teams (CIDS) and other agencies to provide individual assistance for children. We were also able to employ a part-time teacher to assist with Mental Maths in Y2-7.

All children with an identified additional need (academic or behavioural) will have an Individual Education Plan (IEP) which is constructed and reviewed on a termly basis in consultation with the teacher, child and his/her parents/guardians.

Pupils

29 pupils started P1 in September. A week long 'staggered' start eased their entry to school. Our Reception children were also gently introduced in small groups to their new surroundings. A wide range of activities was offered to Primary 3 – 7 pupils. Extra-curricular activities included:

- Cello, Viola, Violin and Brass tuition, provided by WELB.
- Extended Schools Counselling Sessions
- Speech Language Support
- 6 week Parental Involvement in Numeracy training programme and Parent Evening for Year 2
- 6 week Paired Reading Programme for 4
- The School Council. Elected in September, pupil representatives from classes throughout the school meet regularly with teachers to discuss issues of concern;
- 'Be Safe' on Safety issues (P7);
- Choir, science, Cycling Proficiency, hockey,
- Football, netball, rugby
- A Bible Club and Scripture Union was established

The school staff delivered these programmes and additional opportunities were provided by experienced coaches on the school premises.

Other Events

The BBC visited us early in the year and recorded some of our Year 6 pupils taking part in Children In Need Activities. The children's voices were then used as a background soundtrack to a piece.

BBC Newsround aired the views of the Key Stage 2 pupils in school as part of their G8 Conference coverage in June in Fermanagh.

Drumgallon Youth Club met at the school on the following nights:

Tuesday 6.30 – 9.00 pm (Juniors)
Wednesday 6.30 – 9.00 pm (Seniors)

National Prizes

During the year, a large number of children were awarded prizes in various inter-school competitions. Most notably Rhiannon Dolan (who was a national winner) in the Cross Country competition and Year 6 (who did not win) but finished in the top three schools of the huge 'Irish Aid Awards' national competition.

Eco-Schools

Throughout the year, our eco-committee again planned work in our grounds and vegetable patches and we celebrated the success of obtaining our second green flag. All of which again ensures our pupils appreciate the importance of looking after our beautiful countryside. As a school we'd like to again say a special thank you to the WELB Grounds Team, Parents, Staff and Pupils for all their support and generosity in maintaining this aspect of school life.

School Meals/ Action Cancer Action Group

We'd also like to thank Mrs Rowley and her staff for continuing to provide an extensive and mouth-watering range of meals which are to the highest nutritional standards. All meals conform to the standards required by the school's participation in a Healthy Eating Initiative.

As a school we were awarded the accolade for the second time, obtaining the Action Cancer Gold Award for our Health Promotion.

Parents

We would also like to say a special thank you to you our parents. You have supported our efforts so enthusiastically and during a year of change, you have listened and trusted the staff with your children's education. We fully appreciate the fact that our homework can often become your homework, but you have supported us and ultimately your child excellently. The governors believe the staff and parents have worked brilliantly as a team and are sure that this partnership is vital as together we aim to ensure each child is happy and always learning.

Music

Music continues to play a significant and distinctive part in the curriculum of Jones Memorial P.S. Our music teacher, Mrs Emerson, takes the choir every week assisted by Mrs Bailie. In addition to these activities Jones Memorial Primary School is most appreciative of the music tuition provided by WELB Tutors who provide instrumental tuition to over 36 children each week.

Peripatetic music teachers

String Tuition Miss L Molloy (Violin and cello)

String Tuition Mrs D Liggett (Cello)

Woodwind Tuition Mr D Swain
(Oboe, flute and clarinet)

Brass Tuition Mr S Magee

School Events And Liaison With Parents

This school has an Open Door Policy and encourages parents to take an active part in their child's education and school activities and events.

The school seeks to inform parents of school activities through monthly Newsletters and updates, Facebook, Twitter, Parent/ Teacher Interviews in October, Individual Education Plans (as necessary throughout the year), Questionnaires, Pupil Profiles (Annual School Report) issued in June 2013, new parent induction days and school events.

Harvest, Christmas Carol and Easter Assembly
Parent Teacher Interviews
Christmas Show Performances
Christmas Disco
Book Fair
Open Afternoon for Open Enrolment
P4/7 visit to Devenish School Play
P6/7 visit to Holy Trinity Christmas Nativity School Play
P7 Residential Trip to Manchester
Sports Day
Summer Fair
Reception/P1 Induction Day
P4 Parents Meeting re Class Structure
Final Assembly
Science & Technology Trail

Cross Phase – Links With Local Secondary Schools

Staff from local Secondary Schools visited the school and spoke to P7 pupils. P7 pupils visited local Secondary Schools for concerts, activity based days and Open Nights. Regular Newsletters are sent to the school from the local Secondary Schools.

Assessment

Children in P4 and P7 were assessed in English and Mathematics in May using statutory CCEA tests. Children from P3-7 were also given standardised tests in English and Mathematics in the third term. Parents are informed of the outcome of these assessments and given feedback on the standardized tests in the end of year written report. INCAS tests were also completed by the P3, P4, P5, P6 and P7 children.

NI = Northern Ireland Average Results
KS 1 = Y4, KS 2 = Y7

June 2012

Assessment Outcomes

	Key Stage 1	Key Stage 2
	Level 2+	Level 4+
English	*92%	*65%
Maths	*92%	*77%

() Northern Ireland not available due to Trade Action
* Includes children with SEN Statements.

Financial Report 2012 – 2013

The Governors Financial Plan based upon the school's Budget Allocation has been fully implemented and is presented in the Financial Report detailed below.

WELB Code: 0248 - 2012-2013 Financial Statement - Jones Memorial PS			
INCOME	£	EXPENDITURE	£
Balance b/f from 2011-2012	-288	Teaching Staff	413,343
		Auxiliary Staff	34,015
Formula Allocation 2012-2013	546,365	Ancillary Staff	32,006
Curriculum Reserve	0	Other Staff Expenses (inc Training)	0
SEN Code of Practice	0		
Literacy & Numeracy	0		
Contingency	0	Fuel Oil	12,293
Funding Corrections (Internal Audit)	0	Electricity	7,598
Other Funding Corrections	0	Water	1,343
Extended Schools Total	0	Toilet Requisites	609
Revised Curriculum	0	Cleaning Materials	0
Utility Pressures	0	Wheelie Bin Charge	270
Entitlement Framework/Collaboration	0	Maintenance of Buildings	2,162
Other Miscellaneous Funding (EMAs)	0	Maintenance of Grounds	5,515
		Furniture & Fittings	575
		Equip Books & Practice Materials	13,497
		Equipment <3000	0
		Protective Clothing	80
		Food	0
		Hire of Equipment	0
		Licence Fees	215
		Hire of Facilities	0
		Repair/Maintenance Equipment	0
		Hire of Security Services	228
		Professional Fees	317
		Contractual Cleaning	26,105
		Instrumental Tuition	2,376
		School Swimming Program	2,320
		Travel & Subsistence	0
		Hire of Transport (Other)	1,545
		Transfer of Board Vehicles	0
		Advertising	90
		Printing & Stationery	6,361
		Photocopying	0
		Postage	0
		Telephones	872
		HQ Admin Charge	0
Total Allocation	546,077	Capital Expenditure	0
(Validation)	0		
Youth Service Transfer	0		
Letting of Facilities	538		
Other Income	7,022		
		SUB TOTAL	563,735
Deficit C/F to 2013-2014	10,099	Savings C/F to 2013-2014	0
Rounding Adjustment	-1		
TOTAL	563,735	TOTAL	563,735
		Reference:	
		Budget & Expenditure Report 31 March 2013	

Jones Memorial School Assets	July 2013
Nationwide Asset Reserve	£ 6070.27
First Trust Current Account	£10, 311.00
First Trust Deposit Account	£ 6469.95
TSB Shares 550	

DACA, Drumgallon School of Art, Slimming World & ASD summer scheme (rent etc)
£ 3290.00

Voluntary Contribution by Ju-Jitsu
£100.00

Free Presbyterian Donation
£100.00

Cash for Clobber
£160.10

Christian Stewardship from Rossorry Church
£650.00

Donation from Bellanaleck Hall Committee
£50.00

Charities Support

Earl Haig Fund (Poppies)
Collection Box

RAF Wings Appeal
£277.96

Children in Need
£245.71

Cancer Fund for Children (Pink Day)
£266.00

Red Noses
£469.10

Horizons West Children's Hospice
£556.00

Downs Syndrome
£135.00

Curriculum

Twenty Six pupils completed their Primary School education in June and transferred as follows:

Collegiate Grammar School	3
Portora Royal School	1
Devenish College	14
Willowbridge School	1
Enniskillen Integrated College	5
Strabane Grammar	1
Mount Lourdes	1

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