

# JONES MEMORIAL PRIMARY SCHOOL

Board of Governors Annual Report 2020/2021

~ Caring ~ Sharing ~ Preparing~



## CHAIR'S REMARKS

The 2020 2021 school year began as no other: new children going to new classes with new teachers and undertaking new learning but taking place in bubbles with a range of mitigating factors in place. Esteemed educationalist Michael Fullan writes compellingly about the nature and stages of change, change management and how change is institutionalised over sometimes lengthy periods of time. Terms such as lockdown, face mask and social distance have taken on whole new meanings. Zoom is suddenly no longer a type of camera lens but a means of communication and new way of managing business and other work activity. The only certainty with Coronavirus and Covid-19 is that there is no certainty as we awaiting weekly monthly reviews to await the changes we might be able to implement. We are living in unprecedented times with unparalleled challenges. However, it is striking that in the face of adversity there is something intangible about human nature which seems to ensure that certain individuals and groups will always rise to the challenges and fight for the greater good of us all. I praise and thank our school workers for their courage and dedicated commitment to helping the pupils continue with their educational journey, and rightly so. Their work has been unenviable and demanded upskilling of new skills on the part of many. Yet to a large degree we seem to have somewhat overlooked another group equally worthy of our praise and thanks: our teachers. Charged with the almost impossible task of keeping children's learning on an even keel from a distance, they too have faced adversity and challenge with the utmost dedication and courage throughout the entire pandemic. Parents, in the early stages of lockdown, quickly discovered that teaching is not an easy task! The fact that our teachers make it seem so is attributable to the immense amount of time, energy, training, hard work and dedication they commit to the children in their care. Despite their individual, personal situations, each and every one of our staff rose to the massive challenge of providing extensive work packs, online learning for every child in their class and faced the not inconsiderable challenges of up-skilling so that further work could be provided and marked remotely, through various platforms. Similarly our Principal, Mrs Isherwood, and her Senior Leadership Team who worked tirelessly throughout the months of school closure to consider, discuss and ensure the school reopening in March was a success! Work continued throughout the year to ensure the appropriate curriculum was in place to manage any issues resulting from the illness, isolation or emotional need. In summary I have to reiterate that the level of dedication and commitment demonstrated by our staff throughout this pandemic has been truly phenomenal and it is incumbent on all of us in the school community, including the Board of Governors, to record our thanks to them for everything they have done, and continue to do, for our children. May 2021-22 be a healthier and happier year for us all. Stay safe!

Mrs Anne Beattie  
(Chairperson of the Board of Governors)

## INTRODUCTION

The Board of Governors is pleased to present this, the Annual Report, to parents. This report covers the school year 2020-2021 and we believe that it gives a very encouraging picture of the life of the school, the attainments and achievements of our children and the discharge of duties.

## WHO ARE THE GOVERNORS?

Transferors' Representatives:

Mrs. A Beattie (Chairperson)

Canon I Ellis

Mrs. R Hamilton

Mrs. D Wilson

Education Authority Representatives:

Mr. D Graham (Vice Chairman)

Parents' Representatives:

Mrs S Coalter

Ms D Morrison

Teacher Representative:

Mr. N Foy

Principal:

Mrs. S Isherwood (Non-voting member of the Board)



## WHAT ARE THEIR MAIN RESPONSIBILITIES?

The Board of Governors is required to meet 3 times each year but in practice meetings occur more often than this. During 2020/2021, the Governors met regarding:

1. The Delivery of the Northern Ireland Curriculum
2. Staff Appointments, Attendance & Welfare
3. Admissions Policy and Open Enrolment
4. Self-Evaluation and School Development Planning
5. Policy Review
6. Budget Management
7. Responding to Department of Education and EA Initiatives
8. Child Protection and Safeguarding measures

The four-year term of office of the new Board began in September 2018 and will run until 2023. The school stakeholders wish to express a big thank you to all the school governors for willingly

giving of their time to ensure that the administration of Jones Memorial Primary School proceeds smoothly and effectively.

## **ENROLMENT**

During 2020/21, our enrolment was 190 (including the ASD Unit and Learning Support Class) which indicates a steady enrolment. The average daily attendance was 93% which is indicative of the positive attitude which our pupils have to good attendance. Spells of sickness, medical appointments and family holidays during term time were the main absences.

## **CHILD PROTECTION**

Our Child Protection Policy is available to view on our school website and is circulated to all new parents annually. It is also available in paper copy upon request. Child Protection procedures continue to be fully implemented and criminal background checks are carried out on all newly appointed Staff and Volunteers.

Mrs. Isherwood is the Designated Teacher for Child Protection and Mrs. Graham (Key Stage 2/ Mrs. Bailie (Key Stage 1) are the Deputy Designated Teachers for Child Protection. All Staff received updated Child Protection training in August 2019. Mrs. Graham, Mrs. Bailie and Mrs. Isherwood all received full Child Protection training in the 20-21 year.

Children are regularly reminded during assemblies or in class to take care.



## TEACHING STAFF AND IN-SERVICE TRAINING

In the 2020/21 school year, our Teaching Staff consisted of the Principal, Vice Principal, 8 Class Teachers, 1 Teacher in charge of the ASD Unit and 1 Teacher in charge of LSC.

The introduction of the Education Authority and on-going changes to the education system has resulted in the emphasis being placed on schools to organise, source and support their own staff development programme. We are fortunate to have a highly skilled and committed staff who have led training sessions based on the needs of the School Development Plan.

The five 'Baker' days in August and five Staff Development Days are key elements of our Continued Professional Development Programme. They were used to plan and prepare for quality learning and teaching and to address specific issues identified in our School Development Plan, as outlined below.

	DATE		FOCUS	CASS Support
	Day	Date		
<b>Baker Days</b>				

Day 1	Monday	17/08/19		
Day 2	Tuesday	18/08/19		
Day 3	Wednesday	19/08/19		
Day 4	Thursday	20/08/19		
Day 5	Friday	21/08/19		
SDDs	Day	Date		
Day 1	Wednesday	30/10/19		
Day 2	Monday	06/01/20		
Day 3	Monday	16/03/20		
Day 4	Friday	20/02/20		
Day 5	Tuesday	26/05/20		

While a significant amount of Staff Development is carried out internally, a number of Staff also attended training which was then disseminated to the remainder of the School team.

## STAFF

The Governors appreciate the efforts of all members of staff in helping provide an environment in which our children can fulfil their potential. The high standards achieved by the pupils are a reflection of the excellent work from all our staff.

### TEACHING STAFF

Principal  
Year 7 Teacher  
Year 6 Teacher  
Year 5 Teacher  
Year 4 Teacher  
Year 3 Teacher  
Year 2 Teacher  
Year 1 Teacher & Vice Principal  
Reception  
ASD  
LSC

Mrs S Isherwood  
Mrs H Graham  
Mr G Barbour  
Mrs L Emerson  
Mrs Y King / Miss K Dunne  
Miss K Dunne / Mrs A McGee  
Miss H Byers / Mrs M Elliott  
Mrs R Bailie / Miss R McNeill  
Miss R McNeill  
Miss S Lawson / Miss R McNeill  
Mr N Foy

### NON TEACHING STAFF

School Secretary	Mrs C Doonan
Classroom Assistants	Mrs D Parr
Classroom Assistants	Mrs L Jones
SEN Classroom Assistants	Miss J Stinson
SEN Classroom Assistants	Mrs L Jones
SEN Classroom Assistants	Mrs K Donaghy
SEN Classroom Assistants	Mrs Y Foster and Mrs M Armstrong
SEN Classroom Assistants	Mrs J Balfour
SEN Classroom Assistants	Miss C Curley
SEN Classroom Assistants	Mrs J Magee
SEN Classroom Assistants	Miss K Thompson
Cook-in-Charge	Mrs N Kerr
Caretaking Staff	Mr F Wilson
Caretaker	Mr D Convey
Cleaner	Mrs M Bowles
Cleaner	Mr D Convey / Mrs L Tummon / Mr
4 Supervisory Assistants:	Mrs B Gordon
	Mrs J Balfour
	Mrs K Donaghy
	Mrs S Johnston

We are fortunate to have such highly motivated and talented staff who work tirelessly to ensure that our pupils have access to the best educational experiences possible.

## **SCHOOL FINANCE**

The Financial Report presented below refers to the money allocated to the school through the Board's L.M.S. formula. Responsibility for the management of this budget lies with the Principal and Board of Governors. Staffing continues to be the main outlay with 84% of our total budget allocation being used for teaching and non-teaching staff.



2019-2020 Financial Statement

20565

Jones Memorial Primary School

<b>INCOME</b>	<b>£</b>	<b>EXPENDITURE</b>	<b>£</b>
<b>Savings/Deficit from 2018-2019</b>	102,768	Teaching Staff	458,596
		Non-Teaching Staff	76,901
<b>Budget Share 2019-2020</b>	609,663	Medical Fees	146
		Protective clothing	22
		Course Fees-Inside NI	1,198
		Fuel Oil	8,144
<b>Covid19 Costs C&amp;M</b>	219	Electricity	6,763
<b>EU Exit</b>	211	Water	1,603
<b>Vulnerable Persons Relocation Scheme EMF1 &amp; 2 &amp; 34</b>	9,885	Toilet Requisites	481
<b>EMF6 (GRTL 1) plus EMF6 (GRTL 5) plus EMF 6 GRTL 7</b>	275	General Waste	761
<b>Extended Schools Total</b>	13,377	Cleaning Materials	32
		Building Repairs Response/Planned Maint	338
		Building Repairs/Fixed Plant Gen-Planned Maint	350
<b>Total Allocation</b>	<b>736,398</b>	Grounds Maintenance	4,552
		Repair Maint IT & Equipment/Furniture & Fit	484
<b>Other Income</b>	685	Telephones	3,099
		Software Maintenance-Contract	4,364
		Postages	34
		Stationary & Office Requisites	1,777
		Photocopying	6,459
		Advertising	3,500
		Contractual Cleaning	23,265
		External Consultancy Fees	1,448
		Managed Services-HR, Education & Training	1,241
		Charges to Other Services for EA Bus Usage	1,195
		Tuition Fees	923
		Books/Practice Materials etc	7,796
		First Aid Items	247
		Subscriptions	1,325
		Licences	400
		Stock-Value Adjustment	11,971
		Exam Expenses	238
		Activities and Events	47
		School Swimming Programme	1,720
		Admin Charges Employer for Childcare	29
		Furniture & Fittings < £1000	366
		Equipment <£1000	404
		<b>SUB TOTAL</b>	<b>632,219</b>
		Capital - Purchase of Plant & Equip	
		<b>TOTAL</b>	<b>632,219</b>
		<b>Carry-Over to 2019-2020</b>	<b>104,866</b>
Rounding Adjustment	2		
<b>TOTAL</b>	<b>737,085</b>		<b>737,085</b>

**SCHOOL FINANCE**

The total budget allocated for the financial year 2020-21 was £1,370,518. The budget is



calculated on

pupil numbers taken from the annual census in October 2019. The total budget of £1,394,834 has been

allocated for the 2021-22 financial year. Size of premises and other factors including free school meal

allocation also is considered. Fortunately, we qualified for extended schools funding as it requires 37% FSM allocation.

- This year we also received additional funding for Covid costs which cover sub cover and PPE.
- The school was awarded other funds of wellbeing which were spent on the programme .....
- SEND implementation funding was spent on the development of Key Stage 1 and Key Stage 2 accelerated reading libraries.
- The school also received additional funding to deliver the engage programme which McNeill/Mrs Elliott has been delivering in P3-P6, targeting those in the 'middle band SS 90-100' in self-esteem, literacy and numeracy.

The balance of the School Current account was: £11,190.17 on the 15th June 2021

The balance of the Mission account was: £1,069.30 on the 15th of June 2021.

The balance of the select account was: £146.66 on the 15th of June 2021.

The balance of the pupil account was: £11.57 on the 15th of June 2021.

## THE CURRICULUM

The school provides a broad and balanced curriculum that seeks to promote the intellectual, physical, spiritual, social and cultural development of each child. The curriculum is delivered in accordance with the requirements of the Northern Ireland Curriculum. All classes follow these and

the end of year report includes comments on all key areas covered. Policies, schemes of work and planners are in place for all areas of the curriculum and other aspects of school life. These may be viewed upon request. Policies are available on request.

During the school year all parents were invited to a telephone parent/teacher meeting and an annual end of year report was written for each child in June. There is an open door policy which allows the parents to discuss any concerns with the Principal or class teacher at any time. Teachers were available via seesaw/ google classroom or teams during school closure during school hours.



## KEY STAGE ASSESSMENT OUTCOMES

The Department in May 2020 advised schools and of the temporary modifications to the Education (Pupil Reporting) Regulations (Northern Ireland) 2009 ("the 2009 Regulations"). The requirement to assess were temporarily set aside as DE considered the modifications as an appropriate and proportionate action attributable to the outbreak of coronavirus in Northern Ireland.

## SCHOOL BUILDING MAINTENANCE

**Security:** At JMPS the safety and security of all the children remains our prime responsibility. Accordingly, all the entrances to the school, including the learning support classes, are secured by magnetic locks, with quick release switches to allow easy exit from the building as required. Any visitor seeking to gain access to the building must be screened by the school secretary or other member of staff before being permitted entry. The perimeter fencing has recently been extended, further enhancing the security of the site.

## School Development Plan.

Due to the current pandemic, the implementation of a school development plan has been extremely challenging. For this year, following Department of Education guidance, we have developed a 1 year 'transitional' plan. It aims to target the following areas:

1. Safe Environment for all

2. Supporting Physical Health
3. Supporting Mental & Emotional Health of children
4. Supporting Mental & Emotional Health of Parents/Guardians
5. Supporting Mental & Emotional Health of Staff
6. Developing effective approaches to remote learning/blended learning and/or assessment
7. Developing effective approaches to delivering services to vulnerable learners and those who have statements of special educational needs
8. Identifying and addressing underachievement, especially those who faced barriers to remote learning
9. Enhancing parental engagement to support children's learning
10. Developing an effective programme of professional learning for teachers
11. Literacy
12. Numeracy
13. ICT
14. WAU
15. SEN

Details of the plan had been circulated to the BoG previously.

Although the Dept. of Education have suggested another 1-year interim plan, the school will try to work towards consultation on the development of a new 3 year SDP this year

### **SPECIAL NEEDS**

Children with special educational needs are catered for in class through differentiated activities in all aspects of the curriculum where necessary to help reduce barriers to learning. Individual education plans are written for those on stages 2-5 of the code of practice. These plans set targets which are 'SMART' and are reviewed when necessary with parents.

During the school year 2020/21 our school's S.E.N. register consisted of 68 pupils in mainstream school and 15 pupils from our specific ASD /LSC classes)

Large emphasis was placed on analysing all children's progress in order to challenge any underachievement. This included support from an Engage teacher ( Mrs Elliott term 2 and Miss McNeill Term 3) Mr Barbour through a VPRS grant supported pupils in Key Stage2.

### **WORLD AROUND US**

Mrs Bailie was again successful in securing a grant from the Edina Trust for equipment for each class in the next academic year due to Covid19. Additionally the school was selected to become a 'Foreset School' which pays tribute to the amazing grounds we have developed as a community.

### **R.E.**

The school continues to follow the requirement for the teaching of Religious Education. Regular assemblies were shared online for the pupils by various local churches and organisations. Miss Dunne shared a online service for Harvest, Christmas and Easter and we are very gratefully that parents could still be part of our celebrations.



### School Concerts

At Christmas, the Whole School performed "Joseph" The show was quite simply outstanding in this difficult times! Thanks must go to all teachers, classroom assistants and children involved. We are justifiably proud of their efforts

### Instrumental Music

Mr S Magee was in school to tutor children in brass. Cello and violin tuition was undertaken by Miss H Foy.



### ECO

Mr G Barbour and the eco council ensured we achieved our 5th Green Flag.

- The children also participated in a 'Hands Up' workshop by Sustrans.
- Ditch the dark, Rudolph walk to school, daily mile in bubbles etc took place
- Under Mrs McGraths guidance, vegetables were planted in pots and poly-tunnel.
- A new Eco School Code was developed.



### Extended School's Report

A range of activities were organised and provided using this funding, the main aim being to enhance opportunities and raise standards. These included:

- 1 year subscription for Mathletics website

- Play Therapy
- 1 year subscription for Accelerated reader online reading world
- Staffing costs for Homework club
- Mental Health events

These programmes have had a very positive impact on the school, and it was utilised during the period of school closure due to Covid-19. There was some level of Parent attendance and Pupil participation. The children now display a more confident attitude to their learning, and are more positive using particular strategies. The programmes have also developed children’s social skills and self-esteem. Parents are now informed on how to support their child using appropriate strategies.

We further embedded the 'Extended Schools Programme' and were joined by Holy Trinity, St Fanchreas, St Josephs, Enniskillen Integrated Primary, Enniskillen Integrated College, Willowbridge and Enniskillen Nursery to focus on developing better Mental Health at this difficult time. The application was submitted and approved and as a result every family and staff member availed of access to the grounds of the 3 local National Trust Properties.



**School Activities**

**Breakfast Club**



The Breakfast Club was unable to run as normal for the whole school year. When allowed to reopen it was catered for in class bubbles.

## Sport

This year we availed of coaching from the IFA. "Everyone Active" was enjoyed by P3/.4 classes in the third term and we are grateful for the time and expertise of Mr R Walker. The local council supported activities during lockdown to help pupil emotional wellbeing with activities solely undertaken outside in small groups.

## Sports Day

We held a very different Sports Day in bubbles due to Covid-19 but the day proved very successful and the use of social media allowed parents to virtually attend.



## Primary 1 Induction

### Enrolment/Intake

Due to Covid-19 guidelines our new intake had an alternate approach again whereby they received updates via email, stories shared online, various booklets for them to experience the school and online tours of their class.

The Primary 1 Teacher liaised closely with the various Nursery and Play Groups from which the children were coming via online this year. The children transferring from our Reception also took part in the activities.

## Friends of JMPS

We are indebted to the PTA for their continued hard work and commitment to the school. Money raised this year helped support the purchase of new active panels for each class. Thank you to all our PTA members.

### Lock Down

The staff at JMPS worked together over lockdown to provide care for Essential Workers families and this was then extended to Vulnerable pupils as identified by EA or Social services. A rota was established and each week the pupils undertook a variety of activities based on a topic. The pupils learned a lot of life skills during this period i.e. cooking, tie dying, salt dough, embroidery etc The BOG wish to thank those staff for also using Seesaw, Teams etc to communicate with parents and to set work. Some of this excellent work was show cased on our social media sites. Staff also identified that paper packs would be beneficial for some families. The school was able to access some ICT equipment from DE, the Methodist church and Rossorry Parish to support groups identified through the DE criteria.

Teachers held Zoom events with their classes during term 2.

During lockdown, with the help of a gift from Barnardos we were able to give all families on FSM a hamper. The BOG wish to thank the Barnardos for their support.

In addition, families in Year2 - 6 where offered limited places within a summer scheme to assist bridge the gap in their learning. The BOG wish to thank all the school staff who gave their time to make this a success. The teachers were able to avail of programmes of work from ETI, Doonan Family & 4 Cornor's Coaching and DE.





**JMPS**  
JONES MEMORIAL  
PRIMARY SCHOOL